

PGA WEST MASTER ASSOCIATION
BOARD OF DIRECTORS MEETING
APRIL 4, 2018

MINUTES

A meeting of the Board of Directors of the PGA WEST Master Association was held on Wednesday, April 4, 2018 at 4:00 P.M. at the PGA Private Clubhouse, 55955 PGA Blvd., La Quinta, CA 92253. A quorum of the members was present.

MEMBERS PRESENT: Deborah Brill
 Gary Dolenga
 Barbara Montavon
 Dick Moore
 Penni Sturgill

MEMBERS ABSENT: None

ALSO PRESENT:

Scott Randall – General Manager
Ryan Hamilton – Assistant General Manager
David Peters – Peters & Freedman

CALL TO ORDER

The meeting was called to order by Deborah Brill at 4:10 P.M.

ELECTION OF OFFICERS

Ms. Brill asked for nominations for the position of President. Ms. Brill nominated herself and the motion was seconded by Ms. Sturgill. Mr. Dolenga nominated Mr. Moore and the motion was seconded by Mr. Moore. **The motion to elect Ms. Brill as President was approved by a vote of 3-2 (Dolenga and Moore). The motion to elect Mr. Moore was defeated by a vote of 2-3 (Brill, Montavon and Sturgill).**

President Brill asked for nominations for the position of Vice President. Ms. Brill nominated Ms. Montavon and the motion was seconded by Ms. Sturgill. Mr. Dolenga nominated Mr. Moore and the motion was seconded by Mr. Moore. **The motion to elect Ms. Montavon as Vice President was approved by a vote of 3-2 (Dolenga and Moore). The motion to elect Mr. Moore was defeated by a vote of 2-3 (Brill, Montavon and Sturgill).**

President Brill asked for nominations for the position of Secretary. Ms. Brill nominated Mr. Moore; and Mr. Moore declined the nomination. Mr. Moore nominated Mr. Dolenga. **The motion to elect Mr. Dolenga was defeated by a vote of 2-3 (Brill, Montavon and Sturgill).**

Ms. Montavon nominated Ms. Sturgill for the position of Secretary/Treasurer and the motion was seconded by Ms. Sturgill. Mr. Moore nominated Mr. Dolenga and the motion was seconded by Mr. Dolenga. **The motion to elect Ms. Sturgill as Secretary/Treasurer was approved by a vote of 3-2 (Dolenga and Moore). The motion to elect Mr. Dolenga was defeated by a vote of 2-3 (Brill, Montavon and Sturgill).**

OPEN FORUM

One (1) homeowner spoke during the forum asking that the 2nd Amendment to the CC&Rs be abolished.

CONSENT AGENDA

Approval of Board Minutes and Reports

1. Board of Directors Regular Meeting – March 1, 2018
2. Landscape Committee – February 20, 2018
3. Gates and Patrol Committee Meetings – February 21, 2018
4. Community Services Director Report Summary – February, 2018

President Brill moved, Director Sturgill seconded to approve the consent agenda as presented. Motion to approve the Consent Agenda carried unanimously by voice vote; with Vice President Montavon and Director Dolenga abstaining from the approval of the Board meeting minutes.

FINANCIAL REPORT

Mr. Randall introduced the financial statements for the month of February, 2018, including a review of the month and year-to-date revenues, expenses and balances; and the list of expenses from the Reserve Fund. **After discussion, Secretary/Treasurer Sturgill moved, President Brill seconded to accept the monthly financial statement as presented. Motion carried unanimously.**

MANAGEMENT REPORT

Mr. Randall presented a short report outlining the significant tasks initiated and/or accomplished since the Board's last meeting.

UNFINISHED BUSINESS

It was moved by Director Moore, seconded by Director Dolenga to add an item to the agenda regarding "speeding". The motion to amend the agenda was approved unanimously. After discussion, **it was moved by Director Dolenga, seconded by Director Moore and approved unanimously that this item be added to the next agenda of the Gates and Patrol Committee; and that the Committee be asked for its recommendations on the topic.**

NEW BUSINESS

Approval – 2018-19 Insurance Renewal

Mr. Randall introduced the topic, advising that multiple bids had been solicited for the Association's various coverages; and that the broker, A.J. Gallagher recommended renewing all existing coverages at a total cost of \$39,555. **It was moved by Vice President Montavon, seconded by Director Dolenga, and approved unanimously by voice vote to approve the renewal.**

Approval – 2017 Annual Financial Statements / Audit

It was moved by Vice President Montavon, seconded by Director Dolenga and approved unanimously that the audited financial statements for FY 2017 be accepted.

Approval – Creation of Executive Committee

It was moved by Director Sturgill, seconded by President Brill that an Executive Committee be created, consisting of Directors Deborah Brill, Richard Moore, Penni Sturgill and Barbara Montavon. After considerable discussion, the motion was approved by a vote of 3-2 (Dolenga and Moore).

Approval – Appointment of Committee Chairs

It was moved by President Brill, seconded by Vice President Montavon and approved by a vote of 4-0-1 that Penni Sturgill be appointed as Chair of the Compliance Committee.

It was moved by President Brill, seconded by Director Moore and approved unanimously that Bob Pantanella be appointed as Chair of the Gates and Patrol Committee.

It was moved by Secretary/Treasurer Sturgill and seconded by Vice President Montavon that Penni Sturgill be appointed as Chair of the Landscape Committee. The motion was approved by a vote of 3-1-1 (Moore and Dolenga).

Discussion – PGA Boulevard Master Gate

Director Moore introduced the topic. After discussion, **it was moved by Director Moore, seconded by Director Dolenga that the RFP be re-distributed to the list of vendors, with edits. The motion was defeated by a vote of 2-3 (Brill, Montavon and Sturgill).**

ADJOURNMENT

With no further business, the meeting adjourned at 5:50 pm.

Respectfully submitted,

Date:

Penni Sturgill, Secretary / Treasurer
As prepared by The Management Trust