

PGA WEST MASTER ASSOCIATION  
BOARD OF DIRECTORS MEETING  
MARCH 1, 2018

MINUTES

A meeting of the Board of Directors of the PGA WEST Master Association was held on Thursday, March 1, 2018 at 3:00 P.M. at the PGA Private Clubhouse, 55955 PGA Blvd., La Quinta, CA 92253. A quorum of the members was present.

MEMBERS PRESENT:	Deborah Brill	President
	Dick Moore	Vice President
	Wayne LeBlang	Secretary
	Penni Sturgill	Director
	Lee Gibbons	Director
	Steven Price	Director

MEMBERS ABSENT:	Russ Roehrkasse	Treasurer
-----------------	-----------------	-----------

**ALSO PRESENT:**

Scott Randall – General Manager  
Ryan Hamilton – Assistant General Manager  
David Peters – Peters & Freedman  
John Beaman – The Management Trust

**CALL TO ORDER**

The meeting was called to order by President Deborah Brill at 3:18 P.M.

**OPEN FORUM:**

Nine (9) homeowners spoke during the forum asking about opposition to construction of a master gate; problems with short term rentals; the status of current litigation and associated legal costs; speed limits; and the status of tree trimming.

**CONSENT AGENDA**

Approval of Board Minutes and Reports

1. Board of Directors Regular Meeting – February 1, 2018
2. Landscape Committee – January 15, 2018
3. Gates and Patrol Committee Meetings – January 24, 2018
4. Community Services Director Report Summary – January, 2018

**President Brill moved, Director Sturgill seconded to approve the consent agenda as presented. Motion to approve the Consent Agenda carried unanimously by voice vote.**

**FINANCIAL REPORT**

Mr. Randall introduced the financial statements for the month of January, 2018, including a review of the month and year-to-date revenues, expenses and balances; and the list of expenses from the Reserve Fund. **After discussion, President Brill moved, Director Gibbons seconded to accept the monthly financial statement as presented. Motion carried unanimously.**

## **MANAGEMENT REPORT**

Mr. Randall presented a short report outlining the significant tasks initiated and/or accomplished since the Board's last meeting.

There was significant discussion regarding the status of the PGA Boulevard repaving project; and staff was directed to have Sladden Engineering inspect the current condition of the cart path; assess the need to extend the pavement repairs to include the cart path as proposed by the contractor; to report their findings to the Board prior to commencing any work; and that Mr. Shipley be involved in the process.

## **UNFINISHED BUSINESS**

### Status Report on PGA Boulevard Entrance Design

Director Sturgill provided a brief update on the project; advising that demolition has been completed; site grading and utility preparation is underway; and that the project remains on schedule.

## **NEW BUSINESS**

### Approval – Emergency Amendments to Combined Community Rules and Regulations

Director Price introduced the topic, advising that the proposed Rules have been approved by all three residential Associations. **It was moved by Director LeBlang, seconded by Director Gibbons, and approved by unanimous voice vote to approve the Emergency Amendments.**

### Approval – Bid / Emergency Repairs to Madison 8 Gate

**It was moved by Director LeBlang, seconded by Director Sturgill and approved unanimously that the bid received from Hughes Classic Door and Gate, in the amount of \$8,445, be approved; and that this expense be paid from the Reserve Fund.**

### Approval – Extra Security Services

**It was moved by Director Price, seconded by Director LeBlang and approved unanimously that the proposal from Southwest Security to provide supplemental security services for three festival weekends in April, in the amount of \$16,356.**

### Approval – Request for Security Services / Fairways Association

**It was moved by Director Price, seconded by President Brill and approved unanimously that the Fairways Association be authorized to engage the proposal from Southwest Security to provide supplemental security services for three festival weekends in April, at a cost of \$2,065.50; to be paid directly by Fairways.**

### Approval – Purchase of Annual Summer Color

**It was moved by Director Gibbons, seconded by Director Sturgill and approved unanimously, to purchase 1043 flats of flowers from Armstrong Growers at a total cost not to exceed \$14,001.43.**

### Approval – Bid / Tree Replacement

**It was moved by Director Sturgill, seconded by President Brill and approved unanimously that five landscape improvement projects by Hort Tech be approved at a total cost of \$5,960, be approved; and that this expense be paid from the Reserve Fund.**

Approval – Bid / Signage Repair

It was moved by Director Sturgill, seconded by Director Gibbons and approved unanimously that the proposal from Sign-a-Rama for the restoration of five monument signs and eleven logo signs be approved at a total cost of \$18,688.35; and that this expense be paid from the Reserve Fund.

Discussion – PGA Boulevard Master Gate

Director Moore introduced the topic. After discussion, it was moved by Director LeBlang, seconded by Director Gibbons and approved unanimously that staff develop a new Request for Proposal, to be shared with the Board for its review and comment prior to April 4.

**ADJOURNMENT**

With no further business, the meeting adjourned at 4:45 pm.

Respectfully submitted,

\_\_\_\_\_  
Date:

Wayne LeBlang, Secretary  
As prepared by The Management Trust