

PGA WEST MASTER ASSOCIATION
BOARD OF DIRECTORS MEETING
MAY 4, 2017

MINUTES

A meeting of the Board of Directors of the PGA WEST Master Association was held on Thursday, May 4, 2017 at 2:00 P.M. at the PGA WEST Tournament Clubhouse, 56150 PGA Blvd., La Quinta, CA 92253. A quorum of the members was present.

MEMBERS PRESENT:	Deborah Brill	President
	Russ Roehrkasse	Secretary/Treasurer
	Penni Sturgill	Director
	Dick Moore	Director
	Gary Dolenga	Director
	Wayne LeBlang	Director

MEMBERS ABSENT: None

ALSO PRESENT:

David Peters, Esq. – Peters & Freedman
Scott Randall – General Manager
Ryan Hamilton – Assistant General Manager
John Beaman – The Management Trust

CALL TO ORDER:

The meeting was called to order by President Deborah Brill at 2:05 P.M.

PRESIDENT'S REPORT:

President Brill reviewed the Board's discussion at the earlier Executive Session; advised that the flower beds would be empty for 2-3 weeks before summer plants are installed; asked the Board members to visit and assess the new mountain lights; and encouraged the Board to schedule a goal setting session in May.

OPEN FORUM:

One (1) homeowner spoke during the forum questioning the thoroughness of the Association's monthly financial reporting.

REPORT FROM THE DIRECTOR OF ELECTIONS:

Mr. Peters reported the outcome of the Board of Directors election, as follows:

* Deborah Brill	1623
* Lee Gibbons	1037
* Steven Price	914
* Richard Moore	736
* Gary Dolenga	656
* Gary Thorne	198

Mr. Peters also reported that both the 2016 Annual meeting Minutes and the IRS Ruling 70-604 were approved.

Mr. Gibbons and Mr. Price assumed their seats on the Board; and Director Dolenga relinquished his seat.

ELECTION OF OFFICERS

President Brill called for nominations for the position of Board President. Director LeBlang, seconded by Director Moore, nominated Dick Moore; and President Brill, seconded by Director Sturgill, nominated herself. By a vote of 4-3, President Brill was elected to serve as Board President.

President Brill called for nominations for the position of Vice President. Director LeBlang, seconded by Director Moore, nominated Dick Moore; and President Brill, seconded by Director Sturgill, nominated Penni Sturgill. By a vote of 4-3, Director Moore was elected to serve as Vice President.

President Brill called for nominations for the position of Secretary. Director Moore, seconded by Director LeBlang, nominated Wayne LeBlang; and Director Roehrkasse, seconded by President Brill, nominated Penni Sturgill. By a vote of 4-3, Director LeBlang was elected to serve as Board Secretary.

President Brill called for nominations for the position of Treasurer. President Brill, seconded by Director LeBlang, nominated Russ Roehrkasse. With no further nominations, Director Roehrkasse was elected to serve as Board Treasurer by acclamation.

APPOINTMENT OF COMMITTEE CHAIRS

Director LeBlang moved, seconded by Director Roehrkasse, that Director Price serve as the Chair of the Compliance Committee. The motion was approved unanimously.

President Brill moved, seconded by Director LeBlang, that Director Roehrkasse and Director Moore serve as Co-Chairs of the Gates and Patrol Committee. The motion was approved unanimously.

President Brill moved, seconded by Director Roehrkasse, that Director Sturgill serve as Chair of the Landscape/Hardscape Committee. The motion was approved unanimously.

Director LeBlang moved, seconded by Director Moore, that Gary Dolenga serve as Chair of an Ad Hoc Committee on Streets; and that Mr. Dolenga be authorized to appoint two additional members to serve on the Committee. The motion was approved unanimously.

CONSENT AGENDA

Approval of Board Minutes and Reports

1. Board of Directors Regular Meeting - April 6, 2017
2. Landscape Committee – March 13, 2017
3. Gates and Patrol Committee – March 22, 2017
4. Community Services Director Report Summary – April, 2017

Director Sturgill moved, Director LeBlang seconded to approve the consent agenda as presented. Motion to approve the Consent Agenda carried unanimously by voice vote.

FINANCIAL REPORTS

Director Roehrkasse introduced the financial statements for the month of March, 2017 and explained the adjustments that had been; including two new schedules that summarize expenses charged to the Reserve Fund and a list of Association investments. **After discussion, Director Roehrkasse moved, Director Sturgill seconded to accept the March, 2017 financial statements as presented. Motion carried unanimously.**

MANAGEMENT REPORT

Scott Randall presented the General Manager's Report which consisted of the following items:

1. Completion of the annual audit; and required mailing to members
2. Status of utility audit
3. Festival activity and calls for service
4. Project Update

UNFINISHED BUSINESS

Status Report on PGA Boulevard Entrance Design

Director Sturgill gave an update on the entrance design; advising that new plans have being submitted to the City of La Quinta and we await their final approval; and that the bid solicitation would begin immediately thereafter.

NEW BUSINESS

Acceptance of Annual Financial Statement

Director Roehrkasse gave a brief summary of the audit findings. **It was moved by Director Roehrkasse, seconded by Director LeBlang and approved unanimously that the audit be accepted.**

Approval – Bid to Trim Palm Trees

Director Sturgill introduced the annual trimming of 1570 palm trees; and the bid received from Reliable Tree Care in the amount of \$31,400; the same unit price and total cost as paid last year. **It was moved by Director Roehrkasse, seconded by Director LeBlang and approved unanimously to approve the bid of Reliable Tree Care insurance.**

Discussion – Drones

Director Roehrkasse introduced the topic and advised that the four Associations were being asked to jointly engage special counsel to draft a policy to severely limit the use of drones within PGA West. **It was moved by Director Roehrkasse, seconded by Director Moore and approved unanimously that the Master Association participate in developing such a policy and that the General Manager be authorized to incur proportionate expenses in partnership with the other Associations.**

NEXT REGULAR SESSION BOARD MEETING – Thursday, June 1, 2017.

ADJOURNMENT

With no further business, the meeting adjourned at 3:20 pm.

Respectfully submitted,

Date:

Wayne LeBlang, Secretary

As prepared by The Management Trust